Attendance:

[David Miall](mailto:dm1306@york.ac.uk)

[Boris Choi](mailto:kyc527@york.ac.uk)

[Sam Perry](mailto:ssp526@york.ac.uk)

[Peter Gillingham](mailto:pg850@york.ac.uk)

[Brandon Stainton-Scarth](mailto:bjss501@york.ac.uk)

Items arising from previous meeting:

* Still no contact with Akif

Current Items:

* Doc review
  + Finance - currently under budget
    - Working hour as planned?
    - Overhead still off
  + Func. spec
    - Fully committed?
    - Working on a smaller group - rescope?
  + QA
    - Alan can go
    - But not Akif as he supposed to be here
* Project rescope
  + Email to Stuart as well
  + Also mean smaller loan

AOB:

Actions Arising:

* Demo on Fri 11am

There being no further business, the meeting was adjourned at 17:00.